

APRIL 2020



OUR NEW BRANDING IS LIVE!!!

CHECK OUT OUR SOCIAL

COLBI



BIRTHDAYS

April 10



MATT

April 15



CINDY

April 19



LAURIE

April 21



ANDY

WORK ANNIVERSARIES

APRIL 1 - MATT LARABEE - 1 YEAR

APRIL 5 - LETTIE BOGGS - 18 YEARS

APRIL 10 - NEAL TYNER - 3 YEARS

APRIL 23 - JOVANNY RONES - 2 YEARS

APRIL 26 - MAUREEN COLOUIT - 3 YEARS

A VERY SPECIAL BIRTHDAY

Happy birthday COLBI

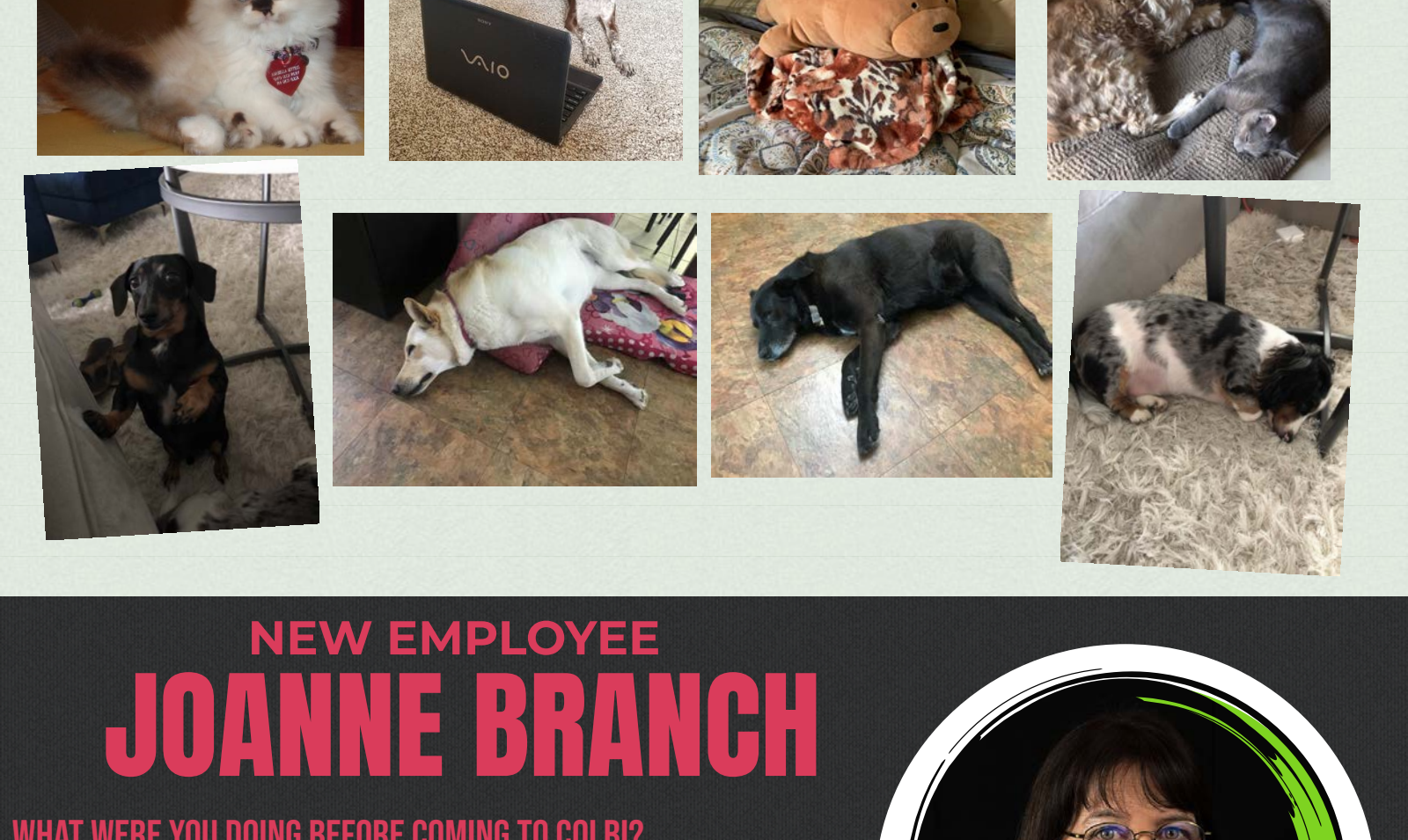
URNS 18 ON APRIL 5.

MARCH HIGHLIGHTS

OUR NEW OFFICE!!!

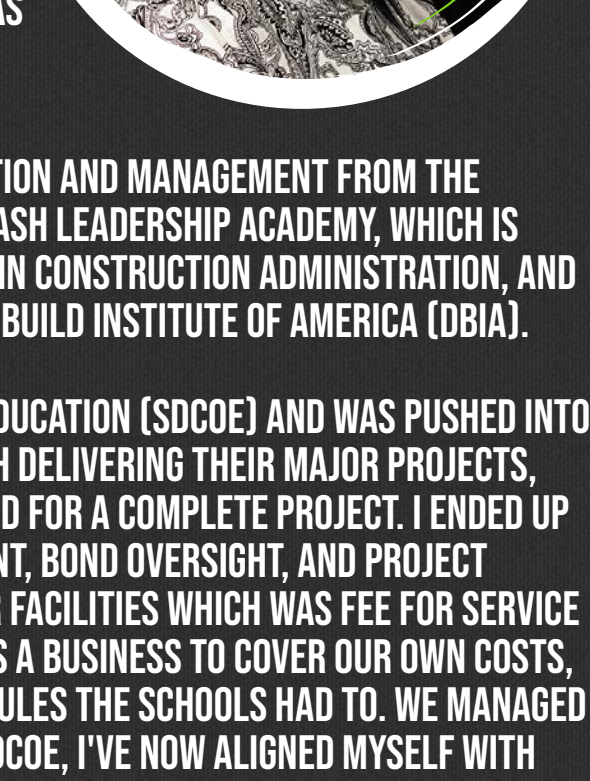


BRING YOUR PET TO WORK DAY



NEW EMPLOYEE

JOANNE BRANCH



WHAT WERE YOU DOING BEFORE COMING TO COLBI?

HELLO EVERYONE! I AM SO HAPPY TO HAVE THIS OPPORTUNITY TO WORK FOR COLBI! I STARTED IN K-12 SCHOOLS IN 1983 IN THE MAINTENANCE DEPARTMENT OF SAN DIEGO UNIFIED AND HAVE NEVER LEFT K-12 (UNTIL NOW!). DURING THE 18 YEARS I WAS WITH SDUSD, I WORKED MY WAY THROUGH THEIR "ARCHITECT'S OFFICE", WHICH WAS BASICALLY "FACILITIES", AND INTO AND THROUGH MULTIPLE BOND PROGRAMS IN VARIOUS CAPACITIES.

DURING THAT TIME, I EARNED MY DEGREE IN BUSINESS ADMINISTRATION AND MANAGEMENT FROM THE UNIVERSITY OF REDLANDS. I AM A GRADUATE OF COHORT 1 OF THE CASH LEADERSHIP ACADEMY, WHICH IS WHERE I GOT TO KNOW LETTIE MUCH BETTER. I HOLD A CERTIFICATE IN CONSTRUCTION ADMINISTRATION, AND AM CERTIFIED AS A DESIGN/BUILD PROFESSIONAL WITH THE DESIGN BUILD INSTITUTE OF AMERICA (DBIA).

WHEN I LEFT SDUSD, I WENT TO THE SAN DIEGO COUNTY OFFICE OF EDUCATION (SDCOE) AND WAS PUSHED INTO THE DEEP END OF ASSISTING MOSTLY THE SMALLEST DISTRICTS WITH DELIVERING THEIR MAJOR PROJECTS, INCLUDING OBTAINING STATE FUNDING AND EVERYTHING ELSE NEEDED FOR A COMPLETE PROJECT. I ENDED UP MANAGING 2 BOND PROGRAMS IN FULL, INCLUDING AA, PROCUREMENT, BOND OVERSIGHT, AND PROJECT DELIVERY. THEN, WE FORMED A JOINT POWERS AUTHORITY (JPA) FOR FACILITIES WHICH WAS FREE FOR SERVICE AND ENCOMPASSED K-14. WE HAD TO EARN AND INVOICE AND ACT AS A BUSINESS TO COVER OUR OWN COSTS, BUT WORK UNDERNEATH A GOVERNMENT ENTITY AND FOLLOW ALL RULES THE SCHOOLS HAD TO. WE MANAGED THAT BUSINESS (IN THE BLACK) USING AA! AFTER 16 YEARS WITH SDCOE, I'VE NOW ALIGNED MYSELF WITH COLBI, WHICH IS A COMPANY THAT HAS SIMILAR GOALS, MORALS AND VALUES, CUSTOMER SERVICE EXPECTATIONS, UNIQUE, WONDERFUL PRODUCTS, AND PEOPLE I TRULY BELIEVE IN. THE WORK COLBI IS DOING THAT AS PREQUALIFICATION INTERESTED ME, AND I AM SO HAPPY THAT JAMIN IS NOW MY BOSS.

WHO ARE YOU QUARANTINED WITH?

I AM QUARANTINED WITH MY WONDERFUL HUSBAND OF 26 YEARS, ALAN. HE IS NEWLY RETIRED FOR NEARLY A MONTH NOW! SO, HE HASN'T YET GOTTEN HIS FOOTING IN HIS NEW NORMAL AND THEN I CHANGE JOBS, AND THEN WE GET QUARANTINED! HIS CURRENT THING IS HIS YOLO CAMARO! HE'S GOTTEN INTO DRIVING IT ON TRACKS, SO WE OCCASIONALLY HEAD OVER TO FONTANA, OR PALM SPRINGS FOR THAT, AND YES, HE "LETS" ME DRIVE, TOO!

WHEN YOU'RE NOT DEALING WITH A GLOBAL PANDEMIC, WHAT DO YOU LIKE TO DO FOR FUN?

WHEN I ASK MY FRIENDS WHAT MY PASSION IS, THEY ANSWER "YOUR JOB!". I'M TRYING TO MOVE MORE TOWARDS A "WORK/LIFE" BALANCE AND DABBLE IN THINGS THAT INTEREST ME TO FIND MOVEMENT AND NEW THINGS. WHEN LIFE IS NORMAL, I VOLUNTEER AT LAMPLIGHTER'S THEATER IN LA MESA, CA. IT IS A LOCAL COMMUNITY THEATER, WHICH IS A 401C3 AND IS CURRENTLY STRUGGLING TO SURVIVE WHILE THE THEATER IS DARK. I EVEN DEBUTED IN MY FIRST SPEAKING ROLE LAST DECEMBER! I AM TAKING CLASSES FOR, AND HAVE SIGNED UP AS A HEALTH COACH. I HAVE NO COACH-FEES YET, SO THAT'S A BIT OF A STRETCH, BUT MY COACH SAYS THAT AS LONG AS I CONTINUE MY OWN PROGRESS AND TALK TO THOSE WHO WANT TO HEAR, I'M COACHING!

ANY TIPS YOU PICKED UP FROM WORKING AT HOME YOU'D LIKE TO SHARE?

I AIM TO DO WHAT I SAY I WILL, EVEN IN THIS TIME OF STRESS. SO, I'VE FOUND THAT GOING TO BED AND GETTING UP THE SAME TIME EACH DAY, AND STARTING THE WORK DAY ON TIME IS IMPORTANT TO ME. I AM USED TO STRUCTURE, AND IT IS HUMAN TO NEED AND RELY ON GOOD, HEALTHY HABITS, SO I PLAN TO STICK WITH THOSE. EVEN IF IT MEANS STILL HAVING AN ALARM ON WHILE WORKING FROM HOME! I BASICALLY DO A DUMBED DOWN VERSION OF MY USUAL ROUTINE. FOR INSTANCE, I CHANGE MY CLOTHES FROM PAJAMAS TO SOMETHING FOR WORK, BUT MY SHOES ARE STILL HOUSE SLIPPERS! PLANNING WHAT I EAT AND WHEN IS ALSO A KEY HABIT. ROUTINES HELP THINGS FEEL LIKE A BIT OF NORMAL IN A WORLD THAT IS NOT STARTING A NEW JOB WITHOUT PEOPLE PHYSICALLY PRESENT IS ONE OF THE STRANGEST THINGS I'VE HAD TO DO SO FAR! I AM SO GLAD I GOT A FEW DAYS OVER THE LAST FEW MONTHS TO COME TO TUSTIN AND EXPERIENCE THE FAMILY THAT IS COLBI! I CAN'T WAIT TO SEE YOU ALL IN PERSON AGAIN!!

10 tips for working at home

Courtesy of SMPS

1. Wake up at your normal time and follow your morning routine
2. Avoid staying in your PJS, and get dressed for the day
3. Use your typical commute time to read or listen to a podcast
4. Plan your day in advance and set specific work hours.
5. Separate your space to work from your space to relax
6. Host video chats with your team and keep up interactions
7. Stay away from your work to eat lunch or a snack
8. Plan virtual coffee breaks with co-workers to connect
9. Block out time for yourself to focus on key tasks
10. Remember to take breaks from work and make time to exercise

COVID-19 RESOURCES TO BOOKMARK

CDC COVID-19 INFO:

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

ORANGE COUNTY HEALTH INFO:

<https://occovid19.ochealthinfo.com/>

CA PUBLIC HEALTH:

<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/ncov2019.aspx>

CA DEPARTMENT OF EDUCATION:

<https://www.cde.ca.gov/ls/he/hn/guidance.asp>

FTC INFO ON CORONAVIRUS SCAMS:

<https://www.consumer.ftc.gov/features/coronavirus-scams-what-ftc-doing>

PROJECTIONS:

<https://covid19.healthdata.org/projections>

THE COVID-19 TRACKING PROJECT:

<https://covidtracking.com/data/>

SMALL BUSINESS GUIDE:

<https://www.sba.gov/page/coronavirus-covid-19-small-business-guidance-loan-resources>

ECONOMIC STIMULUS INFO:

<https://www.irs.gov/newsroom/economic-stimulus-payment-information-center>

Rosemary will soon be scheduling check-ins with everyone on staff, so if you have any questions about resources etc. you'll be able to ask her then.

Jo's Joke



HOW DOES DARTH VADER LIKE HIS TOAST?

ON THE DARK SIDE.

